

**Vital Ideas and Leadership Grants**

**2017**

**APPLICATION FORM**

**Deadline: 5pm on Wednesday, December 14, 2016**

*It is recommended that the FAQ document is reviewed along with the*

*Submission Guidelines before beginning your application.*

**Cover Sheet – organization contact information**

|  |  |
| --- | --- |
| **Name of applying organization** |  |
| **Charitable registration number** |  |
| **Name of initiative for which funds are being requested**  |  |
| **Street address of organization**  |  |
| **Organization contact name and title**  |  |
| **E-mail address of organization contact**  |  |
| **Phone number of organization contact** |  |
| **Organization’s website address** |  |
| **Amount requested (up to $50,000)** |  |
| **Total current annual operating budget for organization** |  |
| **Total current annual operating budget for initiative seeking Vital Ideas and Leadership grant** |  |

***If your organization is not a registered charity:***

|  |  |
| --- | --- |
| ***Charitable partner name and address*** |  |
| ***Charitable partner charitable registration number*** |  |
| ***Charitable partner contact name, email and phone number*** |  |
| ***Charitable partner total annual operating budget*** |  |

**Application authorization**:

Name, Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(This application must be approved by an organizational representative with authority to legally bind the organization.*)

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**about the applying organization**

Information provided in this section is used to assess the background and reputation of the applying organization.

1. **About the organization (Limit: 400 words)**

**about the initiative**

Information provided in this section is used to assess whether the initiative for which you are applying for funding is high-impact and whether it’s at the right stage for a Vital Ideas and Leadership grant.

1. **Toronto’s Vital Signs issue area addressed by the initiative**

Please select one or two of the Toronto’s Vital Signs issue areas which best fit with the issues and trends that your initiative addresses (for more information see: [www.torontosvitalsigns.ca](http://www.torontosvitalsigns.ca)).

|  |  |  |  |
| --- | --- | --- | --- |
|  | Arts and Culture |  | Health and Wellness |
|  | Environment |  | Housing |
|  | Gap Between Rich & Poor |  | Learning |
|  | Getting Around |  | Safety |
|  | Leadership, Civic Engagement, and Belonging |  | Work |

1. **How is this initiative improving Toronto’s quality of life? (Limit: 300 words)**
2. **Populations served**

|  |  |  |  |
| --- | --- | --- | --- |
|  | All ages |  | LGBTQ\* |
|  | Children – up to 11 |  | Newcomers |
|  | Youth – 12 to 18 |  | People with Disabilities |
|  | Young adults – 19 to 29 |  | Ethno-specific |
|  | Adults – 30 to 64 |  | Women |
|  | Seniors – 65 and up |  | Men |

1. **How do you know your initiative is effective? (Limit: 200 words)**
2. **Best practices and collaborations (Limit: 100 words)**
3. **Participant story (Limit: 200 words)**
4. **Brief description of initiative (Limit: 15 words)**

**the grant request**

1. **Rationale for grant request (Limit: 300 words)**
2. **Detail of strategic activities (Limit: 300 words)**
3. **Detail of professional development activities (Limit: 300 words)**
4. **Detail of evaluation activities (Limit: 300 words)**
5. **Potential to grow impact (Limit: 150 words)**
6. **Board List (Limit: 150 words)**
7. **Grant Request Budget**

Please ensure to follow the directions and format in the Submission Guidelines.

**Attachments**

|  |  |
| --- | --- |
|  | **Audited Financials** |
|  | ***Trusteeship Agreement (if applicable)*** |